Formal Notice: Last Call for Dilapidation Survey

Dear Resident,

This is a final reminder to arrange your dilapidation survey, for your apartment.

The survey is carried out to record the condition of your property before construction works begin. This provides an accurate record of any existing defects and helps protect all parties should any concerns arise during the project.

These surveys form an essential part of the project's compliance and quality-assurance process.

Each visit is short and typically lasts no more than 10 minutes. No intrusive works will be undertaken during the visit, and residents are welcome to accompany the Resident Liaison Officer throughout the inspection.

You must book your appointment by Friday 30/10/2026 – for the survey to take place on either Monday 02/11/2026 or, Friday 06/11/2026.

If you choose not to arrange a survey before this deadline, we will be unable to verify the pre-existing condition of your property. As a result, any damage reported during or after the works that cannot be evidenced against a pre-works survey record may be considered the responsibility of the resident.

To arrange your appointment, please contact us as soon as possible using the details below:

We strongly encourage all residents to take advantage of this opportunity to ensure a clear record of their property's condition is established.

Yours Sincerely,

Michael Morgan Resident Liaison Officer
Starfish Construction
M **07534701236**
E **MMorgan@starfishltd.com**